



**GREATWOOD COMMUNITY ASSOCIATION
ARCHITECTURAL MODIFICATION REQUEST FORM
FOR FENCES**

In order to protect each individual homeowner's property value and privacy, all homeowners or any group of homeowners planning improvements or changes to a fence on their property **MUST** submit an **ACC MODIFICATION APPLICATION**.* This request will be reviewed by the Architectural Control Committee to ensure compliance with deed restrictions, local statutes, and protection of neighboring homeowners. If any change is made without ACC approval, the Association has the right to ask the homeowner to remove the improvement and/or change from the property. Approval will be good for **one year** from the date of the approval letter. If the work has not been completed during that timeframe, a new ACC Application must be submitted.

Please fill out the entire form.

NAME: _____ DATE: _____

PHONE: (HOME) _____ (CELL) _____

ADDRESS: _____ EMAIL: _____

NOTE: The association will not be held responsible for ensuring compliance with restrictions regarding utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies. Before digging or excavating anywhere in your yard, call the gas, power, telephone, and cable companies for staking of the location of distribution and service lines.

1. Describe in detail the fence change or improvement requested (including materials, height, width, etc.)
A COPY OF YOUR CERTIFIED PLAT SURVEY MUST BE INCLUDED FOR ALL FENCING REQUESTS

2. Who will perform the actual work? _____

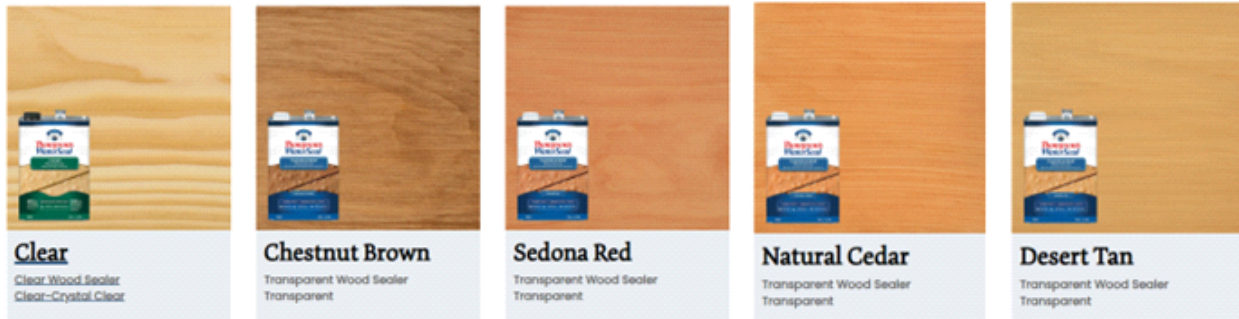
3. The fence change or improvement will be located where?

_____ Front of house	_____ Side of house	_____ Breezeway
_____ Back of house	_____ Driveway/Patio	_____ Other

4. **ITEM** **TYPE/COLORS/HEIGHT, WIDTH, ETC.**

_____ Wrought Iron _____
_____ Stain* _____

If a fence stain is selected it must be one of the approved fence stain colors and the material must be **cedar!**



*****PLEASE ATTACH COPY OF SPECS FROM FENCE PROPOSAL*****

The request cannot be approved without this.

*PLEASE NOTE: REGARDING IDENTICAL REPLACEMENTS FOR FENCES:

Under the following circumstances, an ACC Application may be approved directly by the Association Manager if the ACC Application is submitted to identically replace your fence. The homeowner must be making **NO CHANGES** to the color, materials, location, or footprint of the fence and no surveys will be required for such fences. If there are **ANY** changes to be made to the color, materials, location or footprint of the fence, an ACC Application must be submitted to the ACC Committee for approval with required surveys. Again, the homeowner must use the **SAME** approved color, materials, and/or footprint for the Identical Replacement Items as the existing materials/color (i.e., they should be **like for like**, etc.).

I understand that the Architectural Control Committee (ACC) has up to forty-five (45) days but will act upon this request as quickly as possible and contact me regarding their decision(s). I agree not to begin property changes or improvements until the ACC informs me of their approval.

INDEMNITY AND HOLD HARMLESS AGREEMENT

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies, from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the above referenced ACC request, including where such injuries, death, or damages are caused by the associations, sole negligence or the joint or concurrent negligence of the association and any other person or entity.

Signature of Homeowner

Start Date: _____

Completion Date: _____

**Please complete and return to: Greatwood Community Association, Inc.
Houston Community Management Services
8802 Greatwood Pkwy.
Sugar Land, TX 77479
Phone: 281-545-1134 Fax: 281-545-1136
Email: contact@mygreatwood.com**

ALL APPLICATIONS MUST BE RECEIVED NO LATER THAN THE 20TH OF EACH MONTH.



ARCHITECTURAL CONTROL COMMITTEE USE ONLY

NAME: _____ DATE: _____ APPROVED/DISAPPROVED

COMMENTS:

