

**Greatwood Community Association, Inc.**  
**Board of Directors Meeting**  
**February 22, 2018**

THE BOARD OF DIRECTORS FOR THE GREATWOOD COMMUNITY ASSOCIATION, INC. HELD THEIR REGULAR BOARD OF DIRECTORS MEETING ON THURSDAY, FEBRUARY 22, 2018 AT 6:00 P.M. AT THE GREATWOOD COMMUNITY CENTER LOCATED AT 7225 GREATWOOD PARKWAY.

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**DIRECTORS PRESENT**

Jack Molho  
Chip Smith  
Stuart Rimes  
Brian Shaw  
Jill Perez

**ALSO PRESENT**

Kelli Hernandez, representing the Managing Agent: Houston Community Management  
Katie Discianno, representing the Managing Agent: Houston Community Management

**CALL TO ORDER**

Due to notice of the meeting having been given and quorum being present, the Board meeting was called to order at 6:03 p.m. The agenda was adopted as presented.

**DISPOSITION OF MINUTES**

The minutes from the Board Meeting held on January 25, 2018 were reviewed by the Board. After a review was done, a motion was made, seconded and unanimously carried to accept the minutes as presented.

**FINANCIAL REPORT**

The Financial Report for the period ending December 31, 2017 was reviewed. Upon review, a motion was made, seconded and unanimously carried to accept the Financial Report as presented. The Financial Report for the period ending January 31, 2018 has been tabled pending clarification of funding provided from Management Company.

**OLD AND NEW BUSINESS**

The Managing Agent obtained proposals from Stone Castle Contractors for the remodeling of the restrooms at all Recreation Centers. A motion was made, seconded and unanimously carried to approve the 3 proposals as presented.

The Managing Agent obtained a proposal from Earthcare Management to demo and install new plant material at the Riverbrook Drive Entrance. A motion was made, seconded and unanimously carried to approve the proposal as presented.

The Managing Agent obtained a proposal from Hoggatt LP for the replacement of the travertine from the sign located at Greatwood Knoll @ Crabb River Dr. Once replaced it will be sandblasted and painted. A motion was made, seconded and unanimously carried to approve the proposal as presented.

The Managing Agent obtained a proposal from On-Site Shutters and Blinds for the purchase and installation of Plantation Shutters at Rec Center 1. A motion was made, seconded and unanimously carried to approval the proposal as presented.

The Managing Agent obtained a proposal from Camperi's Office Furniture to furnish Rec Center 1. A motion was made, seconded and unanimously carried to approve the proposal as presented.

The Managing Agent obtained a proposal from Earthcare Management to install steel edging at Rec Center 1. A motion was made, seconded and unanimously carried to approve the proposal as presented.

**MANAGERS REPORT**

The current running action item list was reviewed by the Board of Directors.

**COMMITTEE REPORTS**

Facilities Rental – The committee is in the process of setting rates. The next meeting is scheduled for February 26, 2018 at 7:30 a.m.

Holiday Decorations – The committee has decided to obtain proposals from 3 vendors. The next meeting is scheduled for March 21, 2018 at 5:30 p.m. At this time all vendors will present their suggestions.

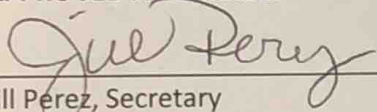
**GENERAL DISCUSSION**

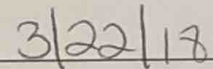
No comments.

**ADJOURNMENT**

With no further business the meeting was adjourned at 6:56 p.m.

**APPROVED AS CORRECT**

  
\_\_\_\_\_  
Jill Perez, Secretary

  
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Date